



VACANCY ANNOUNCEMENT
Assistant Teacher (Contractual)

UCEP-Bangladesh, Sylhet Region is seeking application for the post of **Assistant Teacher** on Contract basis for its General Schools as per below requirements.

Reporting to: Head Teacher, General School.	Job Title: Assistant Teacher (Contractual)
Posting: General School.	Department: Education.

Job Responsibilities :

- To prepare lesson plans, lecture materials, digital contents and actively involved in developing curriculum.
- Taking class as per regular roster.
- Guide students to complete the task as assigned.
- To complete the syllabus within assigned period.
- Any other task given by the authority.

Essential Requirements

- Graduation from any discipline (Science will be added advantage) from any recognized university with good academic background (3rd division/class or score below 2 GPA is not acceptable). Experience in teaching profession will get extra advantage.
- Both Males & Females are allowed to apply.
- Excellent interpersonal and coordination skills.
- Proficiency in basic computer operation.
- Must have knowledge of effective classroom management strategies.
- Age maximum 30 years.

Salary: As per UCEP service rules.

How to apply

Please send your complete CV to anowarul.islam1@ucepbd.org by 7th February 2021.

(Email subject should be –“Application for the position of **Assistant Teacher**”)

N.B. No TA/DA will be admissible for the interview.

Md. Anowarul Islam
Acting Regional Manager
UCEP Sylhet Region
Boteshwar, Khadimnagar, Sylhet, -3104

“The authority reserves the right to accept/reject any or all applications without assigning any reason whatsoever. Any attempt to influence the selection process will immediately disqualify candidacy. UCEP Bangladesh is actively trying to increase equity and gender parity in the organization. Therefore, qualified women and candidates from disadvantaged backgrounds including Persons with Disabilities (PWDs) are especially encouraged to apply.